

## Guidelines for Preparing M.Sc. Thesis

### **Components of the Thesis**

All thesis will have components given below and following instructions must be followed while preparing the thesis:

#### **1. Preliminary pages**

The preliminary pages must include the title page, the certificates, abstract, acknowledgements, table of contents, list of tables, list of figures, list of appendices and list of abbreviations used in the thesis. These should be numbered using lower case Roman numerals (i, ii, iii,...).

##### **a. Title page**

The title page should be printed exactly in accordance with the sample [Annexure I]. The date appearing on the title page must be the year in which the thesis is submitted.

##### **b. Certificates**

Certificates regarding originality of the work from supervisor(s) and student should be included in the preliminary pages. These certificates must be included on two separate pages exactly as given in Annexure II and III A,B &C.

##### **c. Abstract**

The abstract should not exceed two (2) pages, it has to be typed single space in the format given in Annexure IV and it must be signed both by the student and the supervisor.

##### **d. Acknowledgments**

Acknowledgment(s), if any should be brief, not exceeding one page (Annexure V).

##### **e. Table of contents**

Except the title page, certificates, acknowledgements and abstract, all other major divisions of the thesis should be listed in the table of contents. These divisions and sub-divisions, If any, must agree in wording and style with the text.

List of tables, list of figures, list of appendices and list of abbreviations should be typed separately on a page in the same style (Annexure VI) as for the text.

#### **2. Main body of the thesis text**

The detailed organization of the text may vary with the thesis in different disciplines, but a consistent style must be followed within discipline. In general for all disciplines in science the text is divided in to various parts as per Annexure VII.

The text of the dissertation/thesis may also include certain materials such as tables, illustrations, photographs, chemical and mathematical formulae and footnotes. The text may be arranged under primary, secondary, tertiary (and so on) titles and subtitles.

**a. Tables, figures, illustrations, photographs and appendices in the thesis**

The tables, figures, illustrations and photographs (plates) should be self explanatory. The headings and the column/row entries of tables should be clearly related. Tables, figures, illustrations and plates less than half a page may be centered on the page with text above and below. The tables, figures, illustrations and plates should be numbered using Arabic numerals as Table 1., Figure 1., Illustration 1., Plate 1., respectively throughout the thesis. The appendices should be numbered as Appendix A, Appendix B etc.

**b. Formulae**

Mathematical and chemical formulae should be carefully done on computer. Complex mathematical formulae if two or more lines should not be included in text lines, but these should be placed in proper position in the centre of the page between lines of text.

**c. Scientific names**

Give technical name of living organisms in full in italics at the first mention, e.g. *Homo sapiens*. Thereafter, abbreviate them in the text, e.g. *H. sapiens*.

**d. Abbreviations of weights, measures calendar and time**

The standard abbreviation of weights, measures, calendar and time should be followed as given in Annexure VIII.

**e. Illustrations**

Illustrations used in the thesis must appear in all the copies at appropriate places.

**f. References**

1. For Medical Science subjects list all the references in Vancouver/APA style.
2. For details of reference writing follow instructions attached as Annexure IX.

**3. Instructions for typing and printing of thesis**

**a. Paper quality**

The original thesis as well as the photocopies should be prepared on a high quality white paper of A4 size. All pages must have at least 4 cm margin on the left 1.5 cm on right and 2.5 cm on the top and bottom.

**b. Typing**

The thesis must be typed on computer. The general text of the manuscript should be typed in **1.5 line space in Arial font, size 12 with one side printing of the paper**. The text of the manuscript should be justified.

**c. Pagination**

Certificates of approval, little page, acknowledgements and abstract should be given page number in lower case Roman numerals (i, ii, iii, ....). For text, Arabic numerals (1, 2, 3, ...) should be used beginning with the first page of the text and continued throughout the rest of the thesis including the references. The page number should be at bottom and right aligned. Suppress the page number on first page of each chapter.

**d. Number of copies to be submitted and other requirements:**

After completion of all prescribed requirements of the programme, five hard bound copies of thesis using high quality Rexene (**The colour of Rexene to be used for binding will be Navy Blue**) with printing in golden letters on the front cover as well as on the spine shall be submitted for stamping by the Registrar. A soft copy of thesis on a CD will be submitted.

A student approval form attached as Annexure X must be signed by the student and submitted through his/her supervisor along with the thesis in public domain. The university logo is to be printed on the front cover as well as the title page of all five copies of thesis submitted by the candidate. A certificate to the effect that changes suggested by the external examiner has been incorporated in the text (Annexure VII) must be submitted by the candidate along with five hard bound copies of the thesis. The spine should carry the title of thesis, name of the student and year of final submission.

**Instructions for title page**

**[TYPE THESIS TITLE HERE]**

Font: Arial; 10; Bold; Center, spacing: 1.0

**THESIS SUBMITTED TO SRI GURU RAM DAS UNIVERSITY OF HEALTH  
SCIENCES TOWARDS PARTIAL FULFILLMENT OF REQUIREMENT  
FOR THE AWARD OF**

Font: Arial; 14; Bold; Center, spacing: 1.0

**MASTER OF SCIENCE**

**IN**

**[NAME OF DISCIPLINE]**

**UNDER THE FACULTY OF MEDICAL SCIENCES**

**BY**

**[NAME OF THE CANDIDATE]**

**SUPERVISOR**

**[NAME OF SUPERVISOR]**

Font: Arial; 16; Bold;  
Center, spacing: 2.0

(University logo, and should not be more than  
4.5 cm<sup>2</sup> area)

Font: Arial; 16; Bold;  
Center, spacing: 1.0

**DEPARTMENT OF.....**

**SRI GURU RAM DAS INSTITUTE OF MEDICAL SCIENCES AND RESEARCH  
SRI GURU RAM DAS UNIVERSITY OF HEALTH SCIENCES, AMRITSAR**

**[YEAR WITH MONTH]**

Font: Arial; 16; Bold;  
Center, spacing: 2.0

**DECLARATION**

I declare that the thesis entitled “TYPE THESIS TITLE HERE” has been prepared by me under the guidance of [Name of the supervisor], Professor/Associate Professor/Assistant Professor, [Department of .....], Institute of ..... , Sri Guru Ram Das University of Health Sciences]. No part of this dissertation/thesis has formed the basis for the award of any degree or fellowship previously.

I further declare that the interpretations put forth are based on my reading and understanding of the original texts and they are not published anywhere in the form of books, monographs or articles. The other books, articles and websites, which I have made use are acknowledged at the respective place in the text.

**[Name and signature of candidate],  
[Department of.....],  
Sri Guru Ram Das Institute of Medical Sciences and Research,  
Vallah, Sri Amritsar  
Sri Guru Ram Das University of Health Sciences, Amritsar--143501  
Date:**

**CERTIFICATE**

I certify that [NAME OF CANDIDATE] has prepared his/her dissertation /thesis entitled "TYPE THESIS TITLE HERE " , for the award of [ Name of degree], degree of the Sri Guru Ram Das University of Health Sciences, Amritsar, under my guidance. He/She has carried out this work at the Department of ....., Institute/Centre/College of ....., Sri Guru Ram Das University of Health Sciences, Amritsar.

This is to further certify that no work under this heading was previously been submitted to the [University name] for the award of any degree or diploma to the best of our knowledge.

**[Name and signature of Supervisor]  
supervisor]**

**[Department of .....],**

**Sri Guru Ram Das Institute of Medical Sciences and Research**

**Sri Guru Ram Das University of Health Sciences, Amritsar-143501.**

**[Name and signature of Co-**

**supervisor]**

**[Department of .....],**

**Sri Guru Ram Das Institute of Medical Sciences and Research**

**Sri Guru Ram Das University of Health Sciences, Amritsar-143501.**

**DIRECTOR PRINCIPAL  
SGRDIMSR, Vallah, Sri Amritsar**

**Date:**

**ENDORSEMENT BY THE HEAD OF THE DEPARTMENT AND PRINCIPAL**

This is to certify that the thesis entitled [TYPE THESIS TITLE HERE] is a bonafide research work done by [Name of the Candidate] under the guidance of [Name & Designation of the Guide]. The facility of working on this thesis do exist in the department, hospital, laboratory under my/our charge and these shall be provided to the candidate for his/her pursuance of his/her plan of thesis.

**Signature**  
**Head of Department**  
**[Official Stamp]**

**Signature**  
**[Director Principal]**  
**[Official Stamp]**

**DATE:**

**COPYRIGHT**

**DECLARATION BY THE CANDIDATE**

I hereby declare that Sri Guru Ram Das University of Health Sciences, Sri Amritsar shall have the rights to preserve, use and disseminate this thesis in print or electronic format for academic/ research purpose.

**[Name and signature of candidate],**  
**[Department of.....],**  
**Sri Guru Ram Das Institute of Medical Sciences and Research,**  
**Vallah,Sri Amritsar**  
**Sri Guru Ram Das University of Health Sciences, Amritsar--143501**  
**Date:**

**Dated : \_\_\_\_\_**

**ABSTRACT**

**[Type title of thesis here]**

**Name of student:**

**Registration number:**

**Degree for which submitted:**

**Name of supervisor:**

**Name of Department:**

**Name of Institute/Centre/College:**

**Key words (Five minimum):**

**Type your abstract here in single space**

**(Name and signature of student)  
supervisor)**

**(Name and signature of**

**Annexure V**

**ACKNOWLEDGEMENTS**

Type your acknowledgements here

(one page only)

**Name and signature of student**

## Annexure VI

Details of content, list of different tables, list of figures, list of appendices and list of abbreviations should be as given below and each table must start from new page:

### TABLE OF CONTENTS

[Type your table of contents in the following format]

Sr. No.	Content	Page number

### LIST OF TABLES

[Type your list of tables here]

Table number	Table description	Page number

### LIST OF FIGURES

[Type your list of figures here]

Figure number	Description of figure	Page number

### LIST OF APPENDICES

[Type your appendices here]

Appendix number	Description of appendix	Page number
A.		(in lower case Romans)

### LIST OF ABBREVIATIONS

[Type your list of abbreviations here]

Sr. No.	Full form	Abbreviation

**For abbreviations relating to weights, measures and calendar please see Annexure VIII.**

**Annexure VII**

**CHAPTER I**

**INTRODUCTION**

[Type your contents of first chapter here]

**AIM AND OBJECTIVES**

Continue with other chapters in the same fashion

**CHAPTER II**

**REVIEW OF LIETRATURE**

**CHAPTER III**

**MATERIALS AND METHODS**

**CHAPTER IV**

**RESULTS**

**CHAPTER V**

**DISCUSSION**

**CHAPTER VI**

**CONCLUSION AND SUMMARY**

**CHAPTER VII**

**REFERENCES**

**Annexure VIII**

**Standard Abbreviation Relating to Weights, Measures and Calendar**

<b>Weights and Measures</b>		<b>Calendar</b>	
<b>Abbreviation</b>	<b>Name</b>	<b>Abbreviation</b>	<b>Name</b>
B	Billon	AD	Anno Domini
C	Celsius	CE	Common Era
Cc	Cubic meter	BCE	Before Common Era
Cm	Centimeter(s)	BC	Before Christ
Cu	Cubic	Cal	Calendar
CWT	Hundred weight	Cent	Century
F	Foot (feet)	D	Date
Ft	Do part of body	hr(s)	Hour(s)
Gal	gallon (S)	M	Minute (s)
G	gram (s)	S	Second
Gr	grain (s)	Jan	January
Ha	Hectare	Feb	Feb
Kg	Kilogram	Mar	March
Km	Kilometer (s)	Apr	April
l	Liter	May	May
M	Meter/mile/million (s)	June	June
Mg	Milligram	Jul	July
Mm	Millimeter	Aug	August
Mt	Metric tone	Sept	September
Q	Quintal	Oct	October
Sq	Square	Nov	November
T	Tone (s)	Dec	December
Temp	Temperature	Mon	Monday
µg	Microgram	Tue	Tuesday
G	Gram	Wed	Wednesday
µl	Microlitre	Thu	Thursday
MI	Milli litre	Fri	Friday
		Sat	Saturday
		Sun	Sunday
		Pa	Per Annum
		Am	Ante Meridiem

		Pm	Post Meridiem
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## Annexure IX

### APA Citation Style

The students in science subjects and allied disciplines should consult “Publication Manual of the American Psychological Association” Sixth Edition for detailed information about referencing in APA style.

**Basic Rules:** The References list arranged in alphabetical order appears at the end of your document by the last name of the first author (or corporate author).

#### **In-Text Citations**

For one author: Donald (2002) and (Donald, 2002)

For two authors: Semple and McCance (2010) and (Semple and McCance, 2010)

For authors more than two: Greenberg *et al.* (2008)

More citation in Parenthesis: (Greenberg *et al.* 2008; Donald, 2002)

#### **Reference by the same author(s) in the same year or others authors:**

Kumari, A., Yadav, S. K. and Yadav, S. C. (2010a). Biodegradable polymeric nanoparticles based drug delivery systems. *Colloids and Surfaces B: Biointerfaces* **75**(1): 1-18.

Kumar, R., Novak, J. and Tomkins, A. (2010b). Structure and evolution of online social networks. In *Link mining: models, algorithms, and applications* (pp. 337-357). Springer New York.

#### **Abstracts in Conferences**

Singh P. S. and Wang P. (2009). Effect of mutagen treatment on barley seeds. *Science Digest* **56**: 212 (Abstr.).

Damon, W. (1998). Impact of child psychology. *Psychological Review* **32**: 47 (Abstr.).

#### **Secondary source (original not available)**

Ramakrishnan, R., Philip, D. and Jang, S. (2001). Cultivation of grasses as food crops in *Plants and Soils* **123**: Entry No. 2014, 1999.

Wright, R. (1999). Evolution and money 17: 89-90. (Original not seen. Abstr. in *Journal of Economic Dynamics and Control* **38**: Entry No. 206, 1996).

#### **Anonymous Publication**

Anonymous (1998). Package of Practices for crops, pp. 20-25. Punjab University, Chandigarh.

Anonymous (1994). Economics of Rearing Pigs in China, pp. 35-36. Chinese Ministry of Agriculture report.

#### **Translated titles (in parenthesis)**

Charaldsen, J. (1982). (Gastro-intestinal parasites in swine in some relatively large breeding herds) *Nordisk Veterinary Medicine* **24**:427-32.

#### **Books (Print and Electronic)**

Basic Format: Author Last Name, Initial(s) (Year of publication). Title of book: Subtitle (Edition if not first). Publisher, Place of Publication.

#### **One Author or Editor**

Donald, J. G. (2002). Learning to think: Disciplinary perspectives. Jossey-Bass, San Francisco.

#### **More than Two Authors/Editors**

Potter, P. A., Perry, A. G., Ross-Kerr, J. C., Wood, M. J., Astle, B. J., and Duggleby, W. (Eds.). (2014). Canadian fundamentals of nursing (5th ed.) Toronto, Elsevier Canada.

#### **Book in series**

Chandu, C. P. (ed.) (2010). DNA Fingerprinting Techniques. Vol 31, pp. 63-69. New Press, New Delhi.

McCullagh, P. (1989). Generalized Linear Models. Vol 31, pp. 63-69. Chapman and Hall, London.

#### **Book Chapter**

Martens, K. (2001). The joy of belly dancing. In Shields, C. and Anderson, M. (Eds.), *Dropped threads: What we aren't told*, pp. 299-307. Toronto, Vintage Canada.

Petrunka, P. (2010). The Canadian health care system. In Potter, P. A., Perry, A. G., Ross-Kerr, J. C. and Wood, M. J. (Eds.), *Canadian fundamentals of nursing (4th ed.)*, pp. 14-27. Toronto, Elsevier Canada.

#### **Book Chapter in an edited book**

Partridge H, Hallam G. Evidence-based practice and information literacy. In: Lipu S, Williamson K, Lloyd A. (eds). *Exploring methods in information literacy research*. Wagga Wagga, Australia: centre for information Studies; 2007.pp. 149-170.

#### **Books with translator (s) name**

Sewak, P. L. (1998). *General Applications of Lamarkian Theory*, Coleman, P and Selmon, T. (Tr.). pp. 112-119. Dover, New York.

Brocas, I. (2003). *The Psychology of Economic Decisions*. Damon, W. (Tr.). pp. 129-138. Oxford University Press, U.K.

#### **Symposium/Conference proceedings**

Pitman, R. (1997). Plant pathogens for control of human diseases. Proceedings of 2<sup>nd</sup> National Seminar on Plant Pathogens and their control. Pp.72/88. Punjab Agricultural University, Ludhiana, India.

Common, M. (2000). The role of economics in natural heritage decision making. Proceedings of the International Society for Ecological Economics Conference, pp. 27-38, Australian National University, Canberra, Australia.

#### **eBook**

Grivetti, L., and Shapiro, H. Y. (Eds.). (2009). *Chocolate: History, culture and heritage* [Netlibrary version]. Retrieved from <http://cclsw2.vcc.ca:2048/login?url=http://www.netLibrary.com/urlapi.asp?action=summary&v=1&bookid=273301>

#### **Chapter in an eBook**

Holtzclaw, B. J. (2007). Dengue fever. In Lashley, F. R., and Durham, J. D. (Eds.), *Emerging infectious diseases: Trends and issues (2nd ed.)* [Netlibrary version], (pp. 123-132). Retrieved from <http://cclsw2.vcc.ca:2048/login?url=http://www.netLibrary.com/urlapi.asp?action=summary&v=1&bookid=194796>

#### **Technical bulletins and dissertations/thesis**

Mangla, R. and Roy, J. K. (1988). Estimation of Phosphorous in Punjab soils. *Soil Science Bulletin* 31, pp. 216. Indian Council of Agricultural Research, New Delhi.

Kumar, S. (2009). *Studies of Melanin Production in Human Cell Lines*. Ph.D. thesis, Central University of Punjab, Bathinda.

#### **Patents**

Sagar, K.L. and Russel, P. (1999). A technique to increase seed germination in corn. U.S. Patent, 20173104.

#### **Online Article with a DOI**

Christensen, K., Rogers, E., Green, G. A., Hamilton, D. A., Mermelstein, F., Liao, E., Carr, D. B. (2007). Safety and efficacy of intranasal ketamine for acute postoperative pain. *Acute Pain* 9(4): 183-192. doi:10.1016/j.acpain.2007.09.001

#### **Online Article from a Website (without a DOI)**

Dunn, M. (2016, November 30). The donut planet: Icy basin in Pluto's heart may be natural sinkhole. National Post. Retrieved from <http://news.nationalpost.com/news/world/the-donut-planet-icy-basin-in-plutos-heart-may-be-naturalsinkhole>

#### **Image or Picture on the Internet Basic Format**

Author Last Name, Initial(s). (Date of publication). Title of image [format]. Title of website if not clear from URL. Retrieved from <http://www.address.edu>

McCourtie S. D. (2009, April 29). SDM-LK-179 [photograph]. Retrieved from

## **VANCOUVER CITATION STYLE**

Vancouver is a numbered referencing style commonly used in medicine and science, and consists of:

- Citations to someone else's work in the text, indicated by the use of a number
- A sequentially numbered reference list at the end of the document providing full details of the corresponding in-text references.

It follows rules established by the International Committee of Medical Journal Editors, now maintained by the U.S. National Library of Medicine. It is also known as Uniform Requirements for Manuscripts submitted to Biomedical Journals.

This guide is modeled on **Citing Medicine: The NLM Style Guide for Authors, Editors, and Publishers (2nd edition)**. You may wish to consult this source directly for additional information or examples.

### **In-text citations**

Insert an in-text citation:

when your work has been influenced by someone else's work, for example:

when you directly quote someone else's work

when you paraphrase someone else's work

### **Multiple works by the same author:**

Each individual work by the same author, even if it is published in the same year, has its own reference number.

### **Citing secondary sources:**

A secondary source, or indirect citation, occurs when the ideas on one author are published in another author's work, and you have not accessed or read the original piece of work. Cite the author of the work you have read and also include this source in your reference list

In-text citation examples The in-text citation is placed immediately after the text which refers to the source being cited:

### **Using superscript:**

As one author has put it "the darkest days were still ahead".<sup>1</sup>

The author's name can also be integrated into the text **Scholtz**<sup>1</sup> has argued that... (if one author)

If two **Scholtz and Schenider**<sup>1</sup>

If more than two **Scholtz et al.**<sup>1</sup>

### **Citing more than one reference at a time:**

The preferred method is to list each reference number separated by a comma, or by a dash for a sequence of consecutive numbers. There should be no spaces between commas or dashes. For example: <sup>1,5,6-8</sup>

### **Reference List**

- i. References are listed in numerical order, and in the same order in which they are cited in text. The reference list appears at the end of the paper.
- ii. Begin your reference list on a new page and title it 'References.'
- iii. The reference list should include all and only those references you have cited in the text. (However, do not include unpublished items such as correspondence).
- iv. Use Arabic numerals (1, 2, 3, 4, 5, 6, 7, 8, 9).
- v. Abbreviate journal titles in the style used in the NLM Catalog
- vi. Check the reference details against the actual source - you are indicating that you have read a source when you cite it.
- vii. Be consistent with your referencing style across the document.
- viii. For additional information you may wish to consult Citing Medicine, 2<sup>nd</sup> ed.

### **Scholarly journal articles**

Follow these examples closely for all layout, punctuation, spacing and capitalization. These general rules apply to both print and electronic articles.

- i. Enter author's surname followed by no more than 2 initials (full stop).
- ii. If more than 1 author: give all authors' names and separate each by a comma and a space.

- iii. For articles with 1 to 6 authors, list all authors. For articles with more than 6 authors, list the first 6 authors then add 'et al.'
- iv. Only the first word of the article title and words that normally begin with a capital letter are capitalised.
- v. Journal titles are abbreviated (to decipher/find correct abbreviations see: PubMed Journals Database).
- vi. Follow the date with a semi-colon;
- vii. Abbreviate months to their first 3 letters (no full stop).
- viii. Give the volume number (no space) followed by issue number in brackets.
- ix. If the journal has continuous page numbering through its volumes, omit month/issue number.
- x. Abbreviate page numbers where possible, e.g: 123-29.

### Digital Object Identification (DOI) and URLs

The digital object identifier (DOI) is a unique identifier, and should be provided in the reference where it is available. This alphanumeric string is usually located on the first page with other referencing elements in the article. More recent electronic journal articles will be displayed as permanent URLs. They will look something like this - <http://dx.doi.org/10.1037/a0024996>. Both formats are acceptable, use the form as it appears in your source.

### Print articles

<b>Article with 1 to 6 authors</b>	Author AA, Author BB, Author CC, Author DD. Title of article. Abbreviated title of journal. Date of publication YYYY Mon DD;volume number(issue number):page numbers.
	Petitti DB, Crooks VC, Buckwalter JG, Chiu V. Blood pressure levels before dementia. Arch Neurol. 2005 Jan;62(1):112-6.
<b>Article with more than 6 authors</b>	Author AA, Author BB, Author CC, Author DD, Author EE, Author FF, et al. Title of article. Abbreviated title of journal. Date of publication YYYY Mon DD;volume number(issue number):page numbers.
	Hallal AH, Amortegui JD, Jeroukhimov IM, Casillas J, Schulman CI, Manning RJ, et al. Magnetic resonance cholangiopancreatography accurately detects common bile duct stones in resolving gallstone pancreatitis. J Am Coll Surg. 2005 Jun;200(6):869-75.

### Electronic journal articles

- The word [Internet] in square brackets should be inserted after the abbreviated journal title.
- The date cited [in square brackets] must be included after the date of publication.
- The URL (web address) must be included at the end of the reference.
- For electronic journal articles with a DOI, include the DOI (digital object identifier) at the end of the reference, after the URL.

<b>Electronic journal article</b>	Author AA, Author BB. Title of article. Abbreviated title of Journal [Internet]. Date of publication YYYY MM [cited YYYY Mon DD];volume number(issue number):page numbers. Available from: URL
	Stockhausen L, Turale S. An explorative study of Australian nursing scholars and contemporary scholarship. J Nurs Scholarsh [Internet]. 2011 Mar [cited 2013 Feb 19];43(1):89-96. Available from: <a href="http://search.proquest.com/docview/858241255">http://search.proquest.com/docview/858241255</a>
<b>Electronic journal article with DOI</b>	Author AA, Author BB, Author CC, Author DD, Author EE, Author FF. Title of article. Abbreviated title of Journal [Internet]. Year of publication [cited YYYY Mon DD];volume number(issue number):page numbers. Available from: URL DOI
	Kanneganti P, Harris JD, Brophy RH, Carey JL, Lattermann C, Flanigan DC. The effect of smoking on ligament and cartilage surgery in the knee: a systematic review.

	Am J Sports Med [Internet]. 2012 Dec [cited 2013 Feb 19];40(12):2872-8. Available from: <a href="http://ajs.sagepub.com/content/40/12/2872">http://ajs.sagepub.com/content/40/12/2872</a> DOI: 10.1177/0363546512458223
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### Books and book chapters

- Follow these examples closely for all layout, punctuation, spacing and capitalisation.
- Enter author's surname, followed by no more than 2 initials.
- Give all authors' names and separate each by a comma and a space.
- Enter all authors' names in the order in which they appear in the original source.
- Only the first word of the article title and words that normally begin with a capital letter are capitalised. For book chapters abbreviate page numbers to p. eg p. 12-25. Where appropriate abbreviate thus: p. 122-8.
- For electronic books include the DOI (Digital Object Identifier) if it is given and place it after the URL (web address).
- Abbreviate months to their first 3 letters.
- The formats for Tables and Figures (see below) can also be applied to charts, photographs, graphs, etc. For more detailed information go to: <http://www.nlm.nih.gov/citingmedicine>

<b>Print book</b>	Author AA. Title of book. # edition [if not first]. Place of Publication: Publisher; Year of publication. Pagination.
	Carlson BM. Human embryology and developmental biology. 4th ed. St. Louis: Mosby; 2009. 541 p.
<b>Electronic book</b>	Author AA. Title of web page [Internet]. Place of Publication: Sponsor of Website/Publisher; Year published [cited YYYY Mon DD]. Number of pages. Available from: URL DOI: (if available)
	Shreeve DF. Reactive attachment disorder: a case-based approach [Internet]. New York: Springer; 2012 [cited 2012 Nov 2]. 85 p. Available from: 5 <a href="http://dx.doi.org/10.1007/978-1-4614-1647-0">http://dx.doi.org/10.1007/978-1-4614-1647-0</a> .
<b>Chapter in an edited book</b>	Author AA, Author BB. Title of chapter. In: Editor AA, Editor BB, editors. Title of book. # edition. Place of Publication: Publisher; Year of publication. p. [page numbers of chapter].
	Blaxter PS, Farnsworth TP. Social health and class inequalities. In: Carter C, Peel JR, editors. Equalities and inequalities in health. 2nd ed. London: Academic Press; 1976. p. 165-78
<b>Chapter in an edited electronic book</b>	Author AA, Author BB. Title of chapter. In: Editor AA, Editor BB, editors. Title of the book [Internet]. Place of publication: Publisher's name; Year of publication. [cited YYYY Mon DD]. p. #. [page or chapter number/s]. Available from: URL DOI [if available]
	Halpen-Felsher BL, Morrell HE. Preventing and reducing tobacco use. In: Berlan ED, Bravender T, editors. Adolescent medicine today: a guide to caring for the adolescent patient [Internet]. Singapore: World Scientific Publishing Co.; 2012 [cited 2012 Nov 3]. Chapter 18. Available from: <a href="http://www.worldscientific.com/doi/pdf/10.1142/9789814324496_0018">http://www.worldscientific.com/doi/pdf/10.1142/9789814324496_0018</a>

### Government and other reports

Follow these examples closely for all layout, punctuation, spacing and capitalisation.

- Enter author's surname, followed by no more than 2 initials.
- Give all authors and separate each by a comma and a space.
- Where the author is an organisation, quote the full name of the organisation, omitting the word "The" if preceding the name. Follow the name with the country of origin in parenthesis ( ) using only the two letter country code. See Appendix D of Citing Medicine.

- iv. Where an author and organisation are cited, use the author's name. Add the organisation's name at your discretion.
- v. If there are no authors, only editors, list all editors, followed by a comma and the word editor(s). Only the first word of the article title and words that normally begin with a capital letter are capitalised.
- vi. The place of publication is the city in which the report was published. For US and Canadian cities follow with the two letter state code in Appendix E of Citing Medicine for all other cities use the two letter country code in Appendix D of Citing Medicine.
- vii. Include page numbers in an abbreviated format. e.g.: p. 12-25. Where appropriate abbreviate e.g. p. 241-8.
- viii. For electronic reports include the DOI if it is given and place it after the URL.
- ix. Abbreviate months to their first 3 letters

<b>Government reports</b>	Author AA, Author BB. Title of report. Place of publication: Publisher; Date of publication. Total number of pages. Report No.:
	Rowe IL, Carson NE. Medical manpower in Victoria. East Bentleigh (AU): Monash University, Department of Community Practice; 1981. 35 p. Report No.: 4.

### Dictionaries and encyclopaedias

- Follow these examples closely for all layout, punctuation, spacing and capitalisation.
- Include the DOI at the end of the reference if it is available.

<b>Article from online reference work</b>	Title of encyclopedia [Internet]. Place of publication: Publisher; year. Title of article; [updated YYYY Mon DD; cited YYYY Mon DD]; [# of pages/screens]. Available from: URL A.D.A.M. medical encyclopedia [Internet]. Atlanta (GA): A.D.A.M., Inc.; c2005. Ear barotrauma; [updated 2006 Oct 20; cited 2006 Nov 16]; [about 4 screens]. Available from: <a href="http://www.nlm.nih.gov/medlineplus/ency/article/001064.htm">http://www.nlm.nih.gov/medlineplus/ency/article/001064.htm</a>
<b>Article from electronic drug guide</b>	Title of work [Internet]. Place of publication: Publisher/Website; year. Name of drug; [revision/review date; cited YYY Mon DD]; [# of pages/screens]. Available from: URL
	AHFS consumer medication information [Internet]. Bethesda (MD): American Society of Health-System Pharmacists, Inc.; ©2008. Protriptyline; [revised 2007 Aug 1; reviewed 2007 Aug 1; cited 2008 Oct 2]; [about 5 p.]. Available from: <a href="http://www.nlm.nih.gov/medlineplus/druginfo/meds/a604025.html">http://www.nlm.nih.gov/medlineplus/druginfo/meds/a604025.html</a>

### Audio visual media

<b>DVDs</b>	Author A. Title [format]. Place of publication: Publisher; year of publication. Item description.
	Subbarao M. Tough cases in carotid stenting [DVD]. Woodbury (CT): Cine-Med, Inc.; 2003. 1 DVD: sound, colour, 4 3/4 in.
<b>Video file e.g Web streaming video</b>	Author A. Title [format]. Place of publication: Publisher; date of publication [date it was viewed]. Available from: URL
	Silverstein O. Mothers and sons: the crucial connection [web streaming video]. Hanover (USA): Microtraining Associates; 2005 [cited 2010 May 27]. Available from: <a href="http://ctiv.alexanderstreet.com/View/536289">http://ctiv.alexanderstreet.com/View/536289</a>

### From the Internet

Follow these examples closely for all layout, punctuation, spacing and capitalisation

- i. Author names should be listed in the order they appear on the site.
- ii. Reproduce the title of a homepage as closely as possible to the wording on the screen.
- iii. Place the word Internet in square brackets following the title (and content type if present).

- iv. Place of publication is defined as the city where the homepage is published. If place, publisher, date unknown use [place unknown], for example.
- v. Publisher is defined as the individual or organization issuing the homepage.
- vi. Use the date of publication as the date the page was first published on the internet, always give the year.
- vii. Date of up-date/revision - Always give the year and include the date/month, if provided, after the year.
- viii. Include the date that you saw the page on the Internet.
- ix. Begin with the phrase "Available from:". Insert the URL in its entirety. End with a period only if the URL ends with a slash, otherwise end with no punctuation.

**For a more detailed guide to referencing website information please consult:**

- Patrias K. Citing medicine: the NLM style guide for authors, editors, and publishers [Internet]. 2nd ed. Wendling DL, technical editor. Bethesda (MD): National Library of Medicine (US); 2007 [updated 2009 Oct 21; cited 2010 Jan 8]. Available from: <http://www.nlm.nih.gov/citingmedicine>

<b>Web page: homepage</b>	Author/organisation's name. Title of the page [Internet]. Place of publication: Publisher's name; Date or year of publication [updated yr month day; cited yr month day]. Available from: URL
	Diabetes Australia. Diabetes globally [Internet]. Canberra ACT: Diabetes Australia; 2012 [updated 2012 June 15; cited 2012 Nov 5]. Available from: <a href="http://www.diabetesaustralia.com.au/en/Understanding-Diabetes/Diabetes-Globally/">http://www.diabetesaustralia.com.au/en/Understanding-Diabetes/Diabetes-Globally/</a>
<b>Part of website</b>	Title of the homepage [Internet]. Place of publication: Publisher's name; Date or year of publication. Title of specific page/part; Date of publication of part [Date cited of part]; [location or pagination of part]. Available from: URL
	Australian Medical Association [Internet]. Barton ACT: AMA; c1995-2012. Junior doctors and medical students call for urgent solution to medical training crisis; 2012 Oct 22 [cited 2012 Nov 5]; [about 3 screens]. Available from: <a href="https://ama.com.au/media/junior-doctors-and-medical-students-call-urgent-solution-medical-training-crisis">https://ama.com.au/media/junior-doctors-and-medical-students-call-urgent-solution-medical-training-crisis</a>
<b>Image from web</b>	Note: If the title of the image is not shown construct a title that describes the image shown. Use enough words to make the constructed title meaningful. Place the constructed title in square brackets.
	Author or organization. Title [image on Internet]. Place of publication: Publisher's name; date of publication [date cited]. Available from: URL
	Centres for Disease Control and Prevention. Shingles on face. [image on Internet]. 2011 [updated 2011 Jan 10; cited 2012 Nov 6]. Available from: <a href="http://www.cdc.gov/shingles/about/photos.html">http://www.cdc.gov/shingles/about/photos.html</a>

**University course materials**

Note: Not all lecturers approve the citation of unit materials, such as lecture slides, in assignments. Check with your lecturer first to see if these resources are acceptable.

<b>Lecture notes on Moodle</b>	Author AA. Title of lecture [format]. Place of Publication: Publisher; Date of Publication [Date cited]. Available from: 'website address
	Cloe J. The normal distribution [lecture notes on Internet]. Melbourne: Monash University, Faculty of Medicine, Nursing and Health Sciences; 2012 [cited 2012 Jun 26]. Available from: <a href="http://moodle.vle.monash.edu">http://moodle.vle.monash.edu</a>
<b>Custom textbook or unit reader</b>	Author AA. Title of article. Publication details including original pages. Reprinted in: Smith, B editor, Title of course material. Place of publication: Publisher; Year of publication.

	Shaffer E, Brenner J. International trade agreements: hazards to health? <i>International Journal of Health Services</i> . 2004;34(3):467-481. Reprinted in: BTW3201 International Trade Law course materials 2011. Melbourne: Monash University; 2011
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